Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council held in the Village Hall on Tuesday 17th June 2025

Present: Cllrs Anderson, de Niese, Ellerton, Fenwick, Smedley, Watson. Clerk & RFO: Lisa Prior, Buckinghamshire's Cllr Phil Gomm and 4 members of the public

MINUTES

39. Welcome & Apologies

- **Resolved:** Apologies were received and accepted from Cllr Oakland due to being on holiday

40. Declarations of Interest

- Cllr Ellerton declared a potential non-pecuniary interest as a committee member of BBOWT and a trustee of another wildlife organisation, both of which could possibly be involved in the local energy projects, in relation to biodiversity and ecological matters

41. Previous Minutes

- The minutes of the meeting held on 20th May 2025 were **approved**

42. Open Forum

- Parishioners requested an update on all current energy projects and expressed concern about evacuation procedures for the elderly and disabled in the event of a fire related to the potential BESS development

43. Local Energy Infrastructure Projects – Updates

a. Rosefield
    i. Targeted Consultation (Sections 42 & 43) noted **Action:** Cllr Fenwick to draft and circulate a response for approval
    ii. Layout changes noted **Action:** Cllr Fenwick to draft and circulate a response for approval
b. Longbreach: No updates
c. National Grid: No updates. Cllr Gomm will raise notification issues at a meeting scheduled for 1st July
d. Statkraft: **Resolved** to submit a formal call-in request **Action:** Clerk to email Cllr Gomm

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e. Statera BESS – Landscape expert engaged. Planning hearing scheduled for 22nd July 2025
    i. Banners may be unlawful; removal to be sought following the hearing **Action:** Clerk to update website
f. Callum Anderson invitation: No response to date **Action**: Clerk to follow up in two weeks

44. Planning

a. Planning applications updates noted. See Appendix B
b. Application 25/01597/APP (Stately Stables, Winslow Road) The Council resolved to object to the application on policy grounds, but noted that if Buckinghamshire Council approves the proposal, specific conditions should be requested **Action:** Cllr Smedley to draft and circulate the response

45. Ward Councillor Report

Cllr Gomm provided a verbal update. Key points included:

- Appointment of Steve Broadbent as the new Leader, with several cabinet roles reshuffled, some remaining unchanged
- The recent spending review is unlikely to benefit the county directly, though the financial position remains stable. Additional funding for schools and social care would have been welcomed
- An overview of the various authorities, committees, and boards Cllr Gomm is currently involved with.
- A question was raised regarding the outcome of the Street Trading Licensing Report from April 2024, noting no further developments to date **Action:** Cllr Gomm to take the question away and respond.

46. Policy Review

a. Data Protection Policy; to be reviewed and adopted at the next meeting
b. Privacy Notice Policy; to be reviewed and adopted at the next meeting

47. Finance

a. May accounts were approved. See Appendix A
b. Online payments were ratified and invoices over £200 were signed.
c. Internal audit recommendations discussed:
    i. New bank reconciliation procedure adopted. May's reconciliation figure **approved** and signed (£30,535.90 closing balance)
    ii. **Resolved**: to create a 'Council documents' page on website **Action:** Clerk to implement
    iii. Model Publication Scheme Guide reviewed and **approved**

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iv. **Resolved:** To gradually increase reserve levels, which were noted as low.

d. Annual governance statement **approved** and signed
e. Annual accounting statement **approved** and signed
f. Public Rights notice **approved**
g. **Resolved:** Cllr Ellerton appointed for June's quarterly bank spot check **Action:** Clerk to forward form for completion
h. Insurance renewal **confirmed**
i. Dog waste contract discussed and **approved** at an annual cost of £492.00 **Action:** Clerk to sign agreement and return to Bucks Council
j. **Resolved:** to open a savings account **Action:** Clerk to investigate opening an instant access reserve account
k. MVAS quotes reviewed **Resolved:** To proceed with Pandora's quote:
   - PTSSC 903 Radar Sign with 'Slow Down' message: £2250
   - PTSC 8012 Solar Kit: £475
   - Data Logging: £250

   Action: Clerk to confirm compatibility with existing posts, brackets (£280), and carriage (£45), aiming to keep the total cost within £3,000.
   Cllr de Niese volunteered to create a database and link information to the website. Partial funding may be available from the Community Board
l. Second defibrillator discussed; no current budget available.
   Action: Cllr de Niese to investigate potential locations (e.g. Bates Close/pub) and electricity supply. Estimated cost: £1,160 plus installation. Funding may be available from the Community Board and local businesses
m. Landscape expert funding **Resolved:** reallocate £3,000 from the play area budget (£3500). Meaning the play area overhaul is deferred. £500 remains for play area maintenance

48. Highways & Footpaths

a. Speed consortium ongoing
b. Footpath sign on Hogshaw Road – no action currently required
c. Bridge down near the pub (railway sleepers) - in disrepair **Action:** Cllr Anderson to forward footpath reference to Clerk; Clerk to inform Cllr Gomm
d. Footpath along Play area footpath – requires cutting back **Action:** Cllr Anderson to forward location reference to Clerk; Clerk to inform Cllr Gomm. Cllr Ellerton volunteered to cut back the overgrowth if required

49. Play Area

a. RoSPA report (Cllr de Niese): No high-risk issues identified. A bees' nest, ground hole, loose fixings, and matting requiring re-securing were noted **Action:** Cllr Ellerton to seek advice on relocating the bees. All councillors to arrange a site visit together, to review all matters requiring attention

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b. Replacement posts/rails discussed – **deferred** until after site visit
c. Infant swing replacement – **deferred** until after site visit
d. Equipment survey – **deferred** until after site visit
e. Picnic bench replacement – **deferred** until after site visit

50. Street Lighting & Parish Council Assets

a. The telephone box, purchased by the village group, is to be repurposed as a village library and will require a planning application. Although the group planned to reinstall it in its original location, councillors suggested a more central site opposite The Crown Pub
b. **Resolved:** Denham View streetlight – fixed
c. **Resolved:** Church Lane streetlight - fixed

51. Devolved Services

a. **Resolved:** Annual Devolved Services Return reviewed and **approved** for submission to Buckinghamshire Council. No further comments

52. Resilience Planning

- Still a work in progress – no updates

53. Website & Technology

a. **Resolved:** DNS security upgrade completed by Cllr de Niese

54. Outside Body Updates

a. Reports received: -
    i. Community board outreach – **Action:** Cllr Ellerton to respond
    ii. Fire Officer meeting – a brief update from Cllr Smedley given
b. Forthcoming meetings noted: NBPCC (18 June), Planning Forum (26 June)

55. Next Meeting

a. Items for July agenda: Policy reviews, remote attendance, play area, register trees to Woodland Trust
b. Date confirmed for next meeting: 15th July 2025

Close of Meeting: 21.20

Signed: Date:

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Appendix A - Payments

Date	Description	Income	Expenditure	VAT
06.05.25	RTM Landscapes		£1,329.60	£221.60
16.05.25	Bucks Council Devolution Payment	£1,415.30	£0.00	£0.00
21.05.25	Play Safety RoSPA #87824		£124.80	£20.80
21.05.25	Asset Cleaning		£350.00	£0.00
21.05.25	Clerk Expenses May 25		£37.70	£0.00
21.05.25	Smarty Plan Reimbursement		£5.00	£0.00
21.05.25	Gallagher Insurance Renewal		£1,018.12	£0.00
21.05.25	SSE Street Lights		£197.77	£11.35
27.05.25	B Fludgate Internal Audit		£58.00	£0.00
22.05.25	North Marston School (Small Grant)		£500.00	£0.00
22.05.25	Senior Citizens/Friendship (Small Grant)		£250.00	£0.00
22.05.25	Crusaders (Small Grant)		£200.00	£0.00
22.05.25	NM&G Sports field (Small Grant)		£1,000.00	£0.00
22.05.25	Charter Fayre (Small Grant)		£500.00	£0.00
30.05.25	Clerk Salary		£***.**	£0.00
31.05.25	Bank Charges		£6.00	£0.00

Payments over £200, highlighted in yellow, are to be signed off by two councillors.

Appendix B – Planning Updates

Reference	Address	Status
25/01297/APP	Land North of East Claydon Substation (Statkraft)	Awaiting decision
24/03223/APP	Land Adj. 4 Winslow Road	Awaiting decision
23/00214/APP	20D Green End	Awaiting decision
22/01260/APP	The Crown Public House	Awaiting decision
25/00013/REF	Rookery Farm, Hogshaw Road (Statera)	Appeal Lodged
25/01326/CPE	Brambles 31A Green End	Awaiting decision

Initials: _____