# GRANBOROUGH PARISH COUNCIL

Minutes of the Meeting of Granborough Parish Council held in the Village Hall on

**Tuesday 13th October 2026**

**Present:** Cllrs Anderson (Vice Chair, chairing), Ellerton and Smedley; Cllr de Neise joined at 7.56pm after item 95(b). Clerk & RFO: Lisa Prior; Buckinghamshire Cllr Phil Gomm and 1 member of the public.

## MINUTES

**90. Welcome & Apologies**

- Apologies were **received** and **accepted** from Cllr Fenwick & Cllr Watson.

**91. Declarations of Interest**

- There were no declarations of interest.

Items 93 and 94 were taken before item 92. The minutes follow agenda order.

**92. Previous Minutes**

a. The minutes of the meeting held on 15th September 2026 were **approved**.

**93. Open Forum**

- A resident raised concerns about the impact of the Anglian Water works on trade at The Crown public house. The concerns were **noted.**

**94. Local Energy Infrastructure Projects**

- There were no updates.

**95. Planning**

a. Planning updates were **noted**. See Appendix A. **Action:** Clerk to contact Buckinghamshire Council's Planning Enforcement team to request updates on Longacres and Stately Stables.
b. Members **noted** the appeal AP/26/0130, relating to dwellings on Land at Marston Road.

Cllr de Neise arrived at 7.56pm, following consideration of item 95(b), and was not present for the discussion on that item.

c. Members considered Cllr Smedley's draft response on the Local Plan transport modelling evidence. It was **resolved** to approve this response without amendment. **Action:** Clerk to submit.

**96. Ward Councillor Report**

- Councillor Gomm provided a verbal update.

**97. Finance**

a. The September 2026 accounts were **approved.** See Appendix B.

b. Online payments 59–70 were **ratified** and invoices over £200 were signed.
c. Members **noted** receipt of the second precept instalment of £14,050 on 15th September 2026.
d. Members **noted** savings account interest of £54.98 received on 3rd September 2026.
e. The Current Account balance of £21,764.37 at 30th September 2026 was **verified.**
f. The Savings Account balance of £11,241.84 at 30th September 2026 was **verified.**
g. Members received the six-month budget review. It was **resolved** to transfer funds of £1,471.30 for Coronation Meadow rent and £400.00 for defibrillator consumables to the Savings Account and earmark these separately from the Council's existing reserves. The overspend on street lighting maintenance was **noted. Action:** Clerk to transfer £1,871.30 to Savings Account.
h. The purchase of a poppy wreath within the agreed budget of up to £50 was **ratified.**
i. **I**t was **resolved** to approve a donation of £100 towards the village Christmas tree.
j. It was **resolved** to approve expenditure of £150 for Cllr Anderson to attend BMKALC's two-day Leadership in the Community course in October. **Action:** Clerk to book the course.
k. Members **noted** Unity Bank's confirmation that Philip Oakland had been removed from the Council's bank mandate.

**98. Parish Matters**

a. Members **noted** that the resident did not wish to pursue the matter concerning an alleged historic online publication by the Parish Council further.
b. Members **noted** the Councillor vacancy advertisement, closing date of 30th October and planned co-option at the November meeting.
c. Consideration of how councillor contributions and differing views should be taken into account when preparing Council responses was **deferred** to the November meeting.
d. Members considered participation in the Giant Tree Circle community tree planting project. Cllr Ellerton referred to his previous experience with the Woodland Trust and **agreed** to investigate the project further. **Action:** Cllr Ellerton to report back.

**99. Play Area**

**a.** Members discussed the reported low height of the zip wire. The position remained unclear and further investigation was required. **Action:** Cllr Smedley to speak to Philip Oakland.

**100. Street Lighting & Parish Council Assets**

a. Members **noted** that streetlights nos. 8 & 9 at Green End had been repaired by EON and that an invoice for £250.20 had been received.

**101. Highways, Footpaths & Rights of Way**

a. Members discussed concerns about the Granborough/Winslow roadworks, diversion routes at Green End and Hogshaw Road, and traffic. These matters were **referred** to Cllr Gomm.
b. Members discussed the proposed Green End closure from 15th October to 2nd November for street lighting works. The matter was **referred** to Cllr Gomm who reported his intervention.
c. Members discussed overgrown vegetation affecting footways at Sovereign Close, Winslow Road and Bates Close. **Action**: Clerk to draft a letter asking the resident of Winslow Road to cut back the overhanging vegetation and circulate it to councillors before sending. Cllr Ellerton to speak

to the property owner about the overhanging vegetation at Winslow Road and cut back the brambles beside the letterbox at Bates Close.

d. Members **noted** that Cllr Gomm had taken over the follow-up of hedge cutting at Christmas Gorse, within Swanbourne parish.
e. Members **resolved** to approve Cllr Anderson's draft letter concerning bridleway gates, access and waymarking, subject to replacing references to "local council" with "Buckinghamshire Council". **Action:** Clerk to amend the letter, send it to Joanne at Buckinghamshire Council, copying Cllr Gomm, and circulate it to other parish councils.
f. No update on the footpath issues reported. **Action:** Clerk to send details to Cllr Gomm.
g. No update on the re-reported rotten stile. **Action:** Clerk to send details to Cllr Gomm.

**102. Coronation Meadow**

a. It was **noted** that the invoice for bench repairs had not yet been received. **Action:** Cllr Smedley to contact Robert Kemp regarding the invoice and to request that the bench be stained.
b. It was **noted** that arrangements for the working party to thin the upper pond plants remained ongoing. **Action:** Cllr Ellerton to arrange the working party.
c. Members **noted** that a site visit with an environmental officer had been arranged to discuss options for the lower pond on Friday 6th November. **Action:** Cllr Ellerton to confirm time.

**103. Resilience Planning**

a. Further consideration of the draft plan was **deferred** until next month's meeting.
b. Further consideration was **deferred** to the next meeting, but a potential budget of £540 was suggested for an emergency kit for 5 people.

**104. Website/Technology**

a. Members **noted** that all councillors except Cllr Fenwick had completed the mandatory data privacy training. **Action:** Clerk to remind Cllr Fenwick to complete the training.
b. It was **resolved** that an email of thanks would be sent to Simon Miles for the wildlife photographs and information supplied for the website and app. **Action:** Cllr Ellerton to draft.
c. It was **resolved** to cancel the Aubergine website subscription before its January renewal. **Action:** Clerk to notify Aubergine that the subscription would not be renewed.

**105. Outside Body Updates**

- There were no updates.

**106. Next Meeting**

- The next meeting would be held on 10th November 2026. Agenda items would include the draft budget and councillor co-option.

**The meeting closed at 9.15pm.**

Signed:
Date:

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## Appendix A

### Planning Application Updates

| Reference | Address | Status |
|---|---|---|
| 23/00214/APP | 20D Green End | Awaiting decision |
| 22/01260/APP | The Crown Public House | Awaiting decision |
| 25/01326/CPE | Brambles 31A Green End | Failed to determine |
| 25/01865/APP | Wings Farm, Marston Rd, Solar Farm (Longbreach) | Awaiting decision |
| PL/26/03481/FA | Longacres Equestrian, Winslow Road | Awaiting decision |
| PL/26/03872/FA | Beechmeed, 1C Winslow Road | Awaiting decision |
| PL/26/06179/FA | The Farm, 34 Green End | Awaiting decision |
| AP/26/0130 | Land at Marston Road | Appeal lodged |

## Appendix B

### Payments ratified

| Date | Description | Ref: | Income | Expenditure | VAT |
|---|---|---|---|---|---|
| 01/09/2026 | Clerk Salary August 2026 | 59 | £0.00 | £***.** | £0.00 |
| 15/09/2026 | Bucks Council 2nd Precept | 60 | £14,050.00 | £0.00 | £0.00 |
| 16/09/2026 | Clerk Expenses Sept 26 | 61 | £0.00 | £54.60 | £0.00 |
| 16/09/2026 | Clerk backdated salary increase | 62 | £0.00 | £***.** | £0.00 |
| 16/09/2026 | Smarty Plan August 2026 | 63 | £0.00 | £5.00 | £0.00 |
| 16/09/2026 | Smarty Plan Sept 2026 | 64 | £0.00 | £5.00 | £0.00 |
| 16/09/2026 | RTM Landscapes | 65 | £0.00 | £1,082.40 | £180.40 |
| 16/09/2026 | EON | 66 | £0.00 | £180.60 | £30.10 |
| 16/09/2026 | HMRC Employers NI Aug 26 | 67 | £0.00 | £49.12 | £0.00 |
| 21/09/2026 | SSE Energy | 68 | £0.00 | £171.76 | £8.18 |
| 30/09/2026 | Clerk Salary Sept 2026 | 69 | £0.00 | £***.** | £0.00 |
| 30/09/2026 | Bank Charges | 70 | £0.00 | £7.00 | £0.00 |
| 30/09/2026 | Unity Savings Interest Received | 71 | £54.98 | £0.00 | £0.00 |

**** Payments over £200, highlighted in yellow, are approved by two Councillors.**

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