GRANBOROUGH PARISH COUNCIL

Minutes of the Meeting of Granborough Parish Council held in the Village Hall on

Tuesday 15th September 2026

Present: Cllrs Anderson, Ellerton, Fenwick (Chair), Smedley and Watson. Clerk & RFO: Lisa Prior and 2 members of the public.

MINUTES

72. Welcome & Apologies

- Apologies were received and accepted from Cllr de Niese.

73. Declarations of Interest

- There were no declarations of interest.

74. Previous Minutes

a. The minutes of the meeting held on 14th July 2026 were **approved.**
b. The minutes of the extraordinary meeting held on 3rd September 2026 were **approved.**

75. Open Forum

- A resident addressed the Council regarding access difficulties affecting a six-mile bridleway loop beginning and ending in Granborough. The matter was considered under agenda item 84.

76. Parish Council Membership and Responsibilities

a. Members **noted** the resignation of Cllr Oakland effective from 7th September 2026, and recorded their thanks for his service and contribution to the local community since March 2016. **Action:** Clerk to draft a formal letter of thanks and circulate it to members before sending.
b. Cllr Anderson was **elected** Vice Chair of the Parish Council and signed the Declaration of Acceptance of Office.
c. Members received an **update** regarding the resulting casual vacancy.
d. Responsibilities were reallocated as follows: speed detection unit - Cllr de Niese; defibrillator - Cllr Anderson; Coronation Meadow Working Party - Cllr Watson. Cllr de Niese had already updated the playground inspection rota. The noticeboard keys were passed to Cllr Anderson.

77. Local Energy Infrastructure Projects

- There were no updates. **Action:** The Clerk to obtain the relevant National Grid contact details and pass them to Cllr Fenwick, who would make contact on behalf of the Council.

78. Planning

a. Planning updates were **noted**. See Appendix A.
b. Members considered planning application PL/26/06179/FA - The Farm, 34 Green End, MK18 3NT and **resolved** to raise no objection. **Action:** Clerk to submit response by 18th September 2026.
c. Members **noted** that the Parish Council's representation on the Draft Local Plan for Buckinghamshire 2045 Regulation 19 consultation had been submitted by the deadline.
d. Members **noted** the statement from Callum Anderson MP regarding Buckinghamshire's Draft Local Plan.

e. Members **noted** the publication of additional evidence documents relating to Gypsy and Traveller sites, freight and transport. No further comments were considered necessary on the Gypsy and Traveller or freight evidence. Members considered that the transport evidence did not adequately model the infrastructure required to support the proposed development. **Action:** Cllr Smedley to draft additional comments on transport and circulate them to members. Clerk to submit the agreed response.
f. Members discussed the National Scheme of Delegation for planning functions, due to take effect on 31st October 2026, and **noted** its implications for the determination and call-in of planning applications.

79. Ward Councillor Report

- No report was received.

80. Finance

a. The July and August 2026 accounts were **approved.** See Appendix B.
b. Online payments 43-58 were ratified and invoices over £200 were signed.
c. The Current Account balance of £10,906.99 at 31st August 2026 was **verified.**
d. The Savings Account balance of £11,186.86 at 31st August 2026 was **verified.**
e. Members **noted** the External Auditor's Report for the year ended 31st March 2026.
f. Members **noted** the 2026-27 NJC national salary award and **resolved** to approve its implementation for the Clerk/RFO, backdated to 1st April 2026, including payment of the resulting arrears.

81. Parish Matters

a. Members **noted** Granborough's score of 189 in the 2026 Buckinghamshire Best Kept Village Competition and the judges' feedback.
b. Members considered correspondence concerning an alleged historic online publication by the Parish Council. It was **resolved** that the Clerk would ask the resident to provide further details, including the approximate date and any evidence or copy of the alleged publication.

82. Play Area

a. Members **noted** the May 2026 RoSPA inspection report and the subsequent assessment and recommendations prepared by Cllr de Niese.
b. Members considered Cllr de Niese's recommendation that the zip wire be dismantled for maintenance. As this had been considered at previous meetings and found to be unnecessary, members **resolved** not to proceed.
c. Members considered a resident's concern that the zip wire appeared unusually low to the ground. **Action:** Cllr Smedley to ask Philip Oakland how the cable had previously been tightened and report back.

83. Street Lighting & Parish Council Assets

a. Members **noted** that streetlights nos. 1 at Green End and 2 at Marks Orchard had been repaired by E.ON and that an invoice for £180.60 had been received.

84. Highways, Footpaths & Rights of Way

a. Members considered access problems affecting a bridleway loop beginning and ending in Granborough. The Council **resolved** to ask Buckinghamshire Council to assess the route as a whole. **Action:** Cllr Anderson to take the matter forward and bring a proposed response to the next meeting.
b. Members discussed the impassable kissing gate at Merlin's Fields. It was agreed that the matter should be referred to Buckinghamshire Council, rather than the Parish Council undertaking the work and assuming liability. **Action:** Cllr Anderson to provide the Clerk with the footpath reference and a photograph so that the issue could be reported.
c. Members discussed a report of a rotten stile. **Action:** Cllr Anderson to provide the Clerk with the relevant location and footpath reference so that the matter could be reported.
d. Members **noted** that the sleeper bridge on public footpath GRA/6/1 had now been repaired.

85. Coronation Meadow

a. Members **noted** that the fire-damaged bench at Coronation Meadow had been repaired. **Action:** Cllr Smedley to request the invoice and establish whether the bench would be stained.
b. Members considered thinning the plants in the upper pond following comments in the 2026 Best Kept Village Competition feedback. **Action:** Cllr Ellerton to arrange a working party in October to clear the pond.
c. Members considered options for improving the lower pond, including deepening it and relaying the liner. **Action:** Cllr Ellerton to research the available options and report back.

86. Resilience Planning

- Cllr Anderson provided an update on the draft resilience plan and agreed to circulate it to members.

87. Website/Technology

a. Members considered the proposed design and architecture for a new Parish Council website, as prepared by Cllr de Niese, and **resolved** to approve the proposal. **Action:** Clerk to thank Cllr de Niese for his work on the website.
b. Members **noted** the training added to the Granborough Portal and **resolved** that all councillors should complete the modules. **Action:** The Clerk to remind any members who had not completed the modules by the next meeting.

88. Outside Body Updates

There were no outside body updates.

89. Next Meeting

- Agenda items for the meeting on 13th October 2026 would include the bridleway response, resilience plan and proposed emergency kit budget, and updates on the Coronation Meadow ponds. Cllrs Fenwick and Watson advised that they would be unable to attend the next meeting.

The meeting closed at 8.51pm.

Signed:

Date:

Appendix A

Reference	Address	Status
25/01297/APP	Land North of East Claydon Substation (Statkraft)	Approved
23/00214/APP	20D Green End	Awaiting decision
22/01260/APP	The Crown Public House	Awaiting decision
25/01326/CPE	Brambles 31A Green End	Appeal lodged
25/01865/APP	Wings Farm, Solar Farm (Longbreach)	Awaiting decision
25/01597/APP	Stately Stables, Winslow Road	Approved
PL/25/4582/FA	Land & barn rear of 8 Green Lane	Approved
PL/26/00064/FA	Ley House Winslow Road	Approved
PL/25/6558/FA	28 Green End	Approved
PL/26/00625/FA	2 Sovereign Close	Approved
PL/26/03581/EU	4 Winslow Road	Grant use
PL/26/03409/FA	The Farm, 34 Green End	Refused
PL/26/03481/FA	Longacres Equestrian, Winslow Road	Awaiting decision
PL/26/03872/FA	Beechmeed, 1C Winslow Road	Awaiting decision
PL/26/06179/FA	The Farm, 34 Green End	Awaiting decision

Appendix B

Date	Description	Ref:	Income	Expenditure	VAT
15/07/2026	E-on	43		£180.60	£30.10
15/07/2026	HMRC Employers NI June	44		£49.12	£0.00
15/07/2026	RTM Landscapes	45		£1,082.40	£180.40
15/07/2026	Clerk Expenses July 26	46		£39.75	£0.00
15/07/2026	Smarty Expense July 26	47		£5.00	£0.00
21/07/2026	SSE June 2026	48		£138.54	£6.60
30/07/2026	Clerk Salary July 2026	49		£***.**	£0.00
31/07/2026	Bank Charges	50		£7.00	£0.00
07/08/2026	PKF Littlejohn	51		£252.00	£42.00
07/08/2026	RTM Landscapes	52		£620.40	£103.40
07/08/2026	HMRC Employers NI July 26	53		£49.12	£0.00
07/08/2026	NBPPC - Webinar	54		£50.00	£0.00
07/08/2026	ESET Anti-Virus Renewal	55		£24.98	£4.16
07/08/2026	Clerk Expenses August	56		£26.00	£0.00
21/08/2026	SSE July 2026	57		£148.91	£7.09
31/08/2026	Bank Charges	58		£7.00	£0.00