

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held via Zoom on Tuesday 21st April 2020

Attendees: Cllr Marchant, Cllr Oakland (Chair), Cllr Smedley, Cllr B Watson, Cllr L Watson, Clerk Tors Firth, Buckinghamshire's Cllr Chilver, Cllr Raven and Cllr Renshell and 0 members of the public.

1. **Apologies;** None
2. **Open Forum for Parishioners;** No items were raised by members of the public
3. **Interests:** No declarations of interests were made
4. **Minutes;**
Resolved: To accept the Minutes from the 16th March 2020.
Item 15 was brought forward at this point, followed immediately by Item 5.
5. **Finance;**
 - a. **Resolved:** To accept the accounts for February and March 2020
 - b. **Ratified:** Payments 99 to 05 inclusive were ratified, please see Appendix A.
 - c. **Confirmed:** COVID 19 restrictions have made it impractical to offer small grants. The scheme will re-open for applications when circumstances change.
 - d. **Resolved:** To accept year-end figures (Audit Bank Reconciliation, Variances and Fixed Assets) as presented. To be ratified after internal audit is complete.
 - e. **Resolved:** To accept a quote for internal audit from Melanie Rose. Due to COVID 19 restrictions, AGAR forms are not yet available for internal audit.
 - f. **Confirmed:** Due to COVID-19 account publication dates have been extended until 30th November 2020.
 - g. **Resolved:** To subscribe to Zoom until social distancing restrictions are lifted.
6. **Planning**
 - a. **Confirmed:** Application 19/02592/APP on the field adjacent to 64 Winslow Road has caused much concern locally with more than 31 separate communications to the Parish Council. Buckinghamshire Council Planners have now agreed the application with various conditions which can be seen in the Planners Report on public access.
 - b. **Confirmed:** A status update obtained from the planning portal is included in Appendix B.
7. **Councillors/Clerk;**
 - a. **Confirmed:** Legislation has now been passed to delay local elections until May 2021 due to COVID 19

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- b. **Resolved;** The Council will not hold an annual Parish Council meeting or Annual Village Meeting in May 2020. Councillor roles and responsibilities will be rolled over until May 2021. Cllrs were reminded to check Members Interests are up-to-date.
 - c. **Resolved;** To progress Clerk Pay from SCP 29 to SCP 30 in accordance with the Clerks contract, from April 2020. The standing order will be amended accordingly.
 - d. **Resolved;** To bring the date of the meeting in April 2021 forward to 20th April 2021.
8. **County Council: Highways, Footpaths & Footways**
- a. **Issues raised since the last meeting;**
 - i. A Dead animal on the verge between North Marston and Granborough was reported, the Clerk tried unsuccessfully to report by telephone Ref: 2013h4u.
 - ii. It was reported that dog bins were overflowing. They have since been emptied and service has returned to normal.
 - iii. Cllr Smedley reported a broken bridge on footpath GRA/1/1 by the last field boundary. The Clerk will report this.
 - b. **Updates;**
 - i. Verge Damage ref: **40129983** opposite the building site on Winslow Road. Highways have asked the contractor to return and repair the verge.
 - ii. Horse Sign damage ref: **40130505 & 40130506** on Green End, work has been programmed but is undertaken on a priority basis so there will be some delay.
 - iii. New dropped kerb installed at a field gate ref: **40132565** on Winslow Road, this should have had a license, the matter will be pursued.
9. **Play Area;**
- a. **Confirmed:** The play area is closed until further notice in line with Government COVID-19 advice.
 - b. **Confirmed;** Notification of a RoSPA inspection in May has been received.
 - c. **Confirmed:** Outstanding issues are not moving forward due to COVID 19;
 - i. Basketball Backboard will be painted by Roy Randles
 - ii. No response as yet regarding the basketball surface
 - iii. An order for the wooden sign has been placed, but is delayed until the company re-opens.
10. **Street Lighting and Parish Council Assets**
- a. **New Issues;** E.on parish repairs are not responding to email at present. Lights near the village hall have randomly been on during the night when they should be off.
 - b. **Updates;**
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- i. MVAS Unit will not be moved during social isolation.
Resolved; Cllr Oakland will change the batteries in the unit.
 - ii. Granborough Map has been completed, the map is displayed on the noticeboard, copies will be available for purchase after social isolation is lifted.
Resolved; To place a notice on the website to confirm this.
 - iii. Memorial Bench; an enquiry was made regarding a concrete plinth, as yet there is no response. **Resolved;** Cllr Smedley will make personal enquiries regarding the basketball surface and the concrete plinth.
 - iv. The white gate on Marston Road has been replaced.
- c. The Energy Supplier would like to try finding a cheaper electricity deal for the Parish Council. Previous experience caused many issues with hidden costs and maintenance contracts. **Resolved;** To remain with E.on.
- 11. Devolved Services;**
- a. **Confirmed;** annual allowance has been received from Buckinghamshire Council.
 - b. **Confirmed;** RTM have completed the first scheduled cut of the year.
- 12. Website;** A dedicated COVID-19 page has been created detailing the Granborough support group and pertinent information about local services. Anyone finding useful information should forward it for inclusion on this page.
- 13. Neighbourhood Plan;**
- a. The Neighbourhood Plan group continue to meet via Zoom.
 - b. The unspent grant provided by Groundworks had to be returned at the end of the financial year. A new grant must be received before further monies are spent.
- 14. Plans, Structures and Consultations;**
- Since focus is currently on COVID-19 related issues, there are no updates at present.
- 15. Buckinghamshire Council Updates;**
- John Chilver gave a brief update which included the first cabinet meeting taking place and the signed off budget. Corona virus is the main focus at present but 80% of Council staff are still working and the Customer Service centre is fully operational. John will continue as our contact for Road & Transport queries.
- Sue Renshell will chair the Winslow and Villages community board and will share responsible for distribution of corona virus related funding and the community chest.
- Scott Raven will continue as our representative for planning issues.

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16. Post and Consultations;

The following communications have been logged;

- a. Many communications including advice, legal changes and available information regarding COVID 19 from Authorities and Government.
- b. 4/3 Recommended Allowances for Parish Councillors
- c. 5/3 Calor Rural Community Fund
- d. 6/3 Dormant Assets Consultant from NALC
- e. 6/3 Unitary Comms request for notices to public and update
- f. 9/3 Green End Closure notice from Bucks CC (16th March for 4 days)
- g. 9/3 anonymous complaint about light pollution from the large window of the new house of Green End
- h. 9/3 Green Future Bucks Launch from AVDC
- i. 11/3 VALP Update from AVDC
- j. 11/3 HS2 Road Safety Fund from Bucks CC
- k. 16/3 Postponement of Local Elections from BALC
- l. 16/3 Cancellation of Best Kept Village competition from BALC
- m. 17/3 Expressway Paused from BEAG
- n. 20/3 Winslow Bus Suspension
- o. 20/3 Street Scene, extension of dog waste service
- p. 23/3 Power For People, request for support of the electricity bill
- q. 24/3 AGAR delay to external audit from PKF-littlejohn
- r. 30/3 Musterandmake downloadable Health & Safety Signs
- s. 31/3 NBPPC membership renewal
- t. 31/3 Notification of a further delay to VALP from Bucks Council
- u. 2/4 Confirmation that Council meetings can take place remotely from BALC
- v. 6/4 Request for response to the Toilet Tax survey from BALC

17. Items for the Next Agenda; None.

18. To confirm the date of the next meeting; A meeting date of 19th May is set, a decision as to whether a meeting is warranted will be taken week commencing 4th May.

The meeting closed at 20.31

Signed:_____

Date:_____

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Appendix A – Payments Ratified

Ref	Amount	Expenditure	VAT
99	£78.44	Clerks Expenses February	£0.00
100	£204.00	A J North - White Gate Repair #2430	£34.00
101	£155.47	Neighbourhood Plan Admin #9	£0.00
102	£910.00	Chapman Planning NP Consultancy	£0.00
103	£55.00	Village Hall Hire - Neighbourhood Plan	£0.00
104	£32.50	Village Hall Hire - Parish Council	£0.00
105	£500.00	Jane Bottomley - Map #833	£0.00
106	£126.91	E.on monthly invoice – February	£6.04
107	£133.00	Stretton Services	£0.00
108	£6.20	Car Parking Reimbursement	£0.00
109	£41.55	Training Course - Website Accessibility	£0.00
110	£5,945.00	Return NP Grant - end of financial year	£0.00
111	£10.75	David Smedley Reimbursement	£0.00
112	+ 1287.18	VAT Reimbursement	£0.00
113	£596.18	Clerks Pay March 2020	£0.00
114	£18.00	Bank Service Charge	£0.00
1	+£1,237.65	Devolution 20/21	£0.00
2	£95.54	Clerks Expenses March	£0.00
3	£20.00	NPBBC Annual Subs	£0.00
4	£109.31	BMKALC Annual Subs	£0.00
5	£126.00	SLCC Annual Subs	£0.00

Appendix B – Planning Update

20/01010/COUAR Barn on Winslow Rd convert to 4 dwellings; Awaiting Decision

20/00884/APP site on Winslow Rd, gas tank; Awaiting Decision

20/00794/APP 19 Winslow Rd, agricultural store; Awaiting Decision

20/00520/APP Lower End Farm, 2 storey extension; Approved

20/00555/APP Green End Barns rear extension; Awaiting Decision

20/00489/APP Garages for Barns at Green End Farm; Awaiting Decision

20/00441/APP 6 Hogshaw Road, rear extensions; Approved

20/00054/APP The Old Bakehouse, convert garage; Approved

19/04307/APP Wings Farm Rooms, change of hours; Approved

18/02592/APP Stable Block next to 64 Winslow Road, Approved