

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held by Zoom on Tuesday 9th March 2021

Attendees: Cllr de Niese, Cllr Ellerton, Cllr Oakland (Chair) Cllr Smedley, Cllr B Watson, Cllr L Watson, Clerk Tors Firth, Buckinghamshire's Cllr Chilver, Cllr Renshell, Cllr Monger, and Cllr Stanier and 0 member of the public

165. Apologies; None.

166. Open Forum for Parishioners; No items were raised by members of the public.

167. Interests: No declarations of interest were made.

168. Minutes;

Resolved: To accept the Minutes from the 26th January 2021 as a true record.

169. Finance;

a. *Resolved:* To accept the accounts for January and February 2021.

b. *Ratified:* Payments 88 to 96 inclusive were ratified, please see Appendix A.

c. *Confirmed:* Cllr de Niese is set up as a signatory, a new form can now be submitted for Cllr Ellerton.

d. *Resolved:* To re-open but delay the small grants scheme to coincide with the meeting on 22nd June. A clause will be added to say that grants will not be paid out for events occurring before covid restrictions are lifted. The Clerk will update the forms and open the scheme on the website.

e. 1st Granborough Scouts have requested financial help since subs were forgiven during summer 2020 due to covid, leaving reserves depleted. 1st Granborough Scouts are not eligible for the Scout Recovery Fund as the group is not in danger of closing, and are not hopeful of receiving help from the DCMS support fund since the deficit was incurred prior to November 2020. *Resolved:* The Granborough small grants scheme terms and conditions, state that money must be for future events, running costs or equipment, and not for managing debt. The Scouts will be invited to submit a request that complies with these conditions.

170. Planning:

a. *Resolved:* To agree a response of no objections to application 21/00421/APP at 18 Green End for a Porch, Garage Roof and Render.

b. *Resolved:* To agree a response of no objections to application 21/00649/APP at 44 Winslow Road for ground and first floor extensions.

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- c. **Confirmed:** A status update on current planning applications was obtained from the planning portal, please see Appendix B.
- d. **Noted:** The Parish Council received a request from Stately Stables, to suggest where would be considered most acceptable to site the residence, should planning permission be granted. Given that the Parish Council has no expertise or authority in this matter, the request was declined.

171. Councillors/Clerk:

- a. All Parish Council seats are to be re-elected on 6th May with the local political elections. Applications are now welcomed by Buckinghamshire Council, from anyone wishing to stand for the Parish Council. Granborough has 7 seats; should more than 7 people put forward applications, an election will be required. If less than 7 people stand, the seats will automatically be allocated to those applying. **Resolved:** The Clerk will drop the applications to Cllr Oakland, who will distribute to existing Councillors. Information on the website and notice board will direct any interested residents on how to obtain forms.
- b. **Resolved:** The Council agreed to upgrade to Office 365 business standard subscription at £135 per annum. This will allow increased capacity for secure storage and regular software updates to keep the Clerks software current and avoid difficulties with accessibility.

172. Buckinghamshire Council: Highways, Footpaths & Footways

- a. Issues raised since the last meeting;
 - i. Planned road closure and diversion; Cllr Monger has challenged the use of Green End as a diversion on the Parish Council's behalf. A new diversion has been agreed but as yet the TTRO notification has not been changed. Cllr Monger will chase up.
 - ii. Road surface in Denham View, reported on 12/2 Ref: 40155790, TfB have decided no action is required at this time. There is no further action the Parish Council can take.
- b. To receive any updates regarding;
 - i. Flooding on Winslow Road; the LAT has attended and further clearance of gulleys has taken place to improve drainage. A blocked ditch has been identified, which is slowing drainage to the brook. A problem has been found

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under the road near 21 Winslow Road, further investigation is required to ascertain whether this is a blockage or a failed drain.

- ii. Speeding on Church Lane, the Parish Council have explored various options with the Highways Authority, unfortunately they do not consider any of the suggested actions appropriate.
- iii. Listed Asset Status; **Resolved;** after lengthy discussion the Parish Council decided not to pursue the renewal of this status, at present.

173. Play Area;

- a. **Resolved:** It was agreed that the picnic table and bench need some maintenance. The Clerk will source a quote.
- b. Glebe land;
 - i. Fencing; the Oxford Diocese are considering leasing the Glebe and if so, will pass on replacement of the gates and fencing to the Lessee.
 - ii. Cllr Smedley confirmed that the Diocese have agreed in principle to lease the Glebe land to the Parish Council for a community nature area. The Lease and costs need exploring before agreement is reached. **Resolved;** Cllr Smedley will investigate the cost and conditions of the lease, Cllr Ellerton will draw up plans to create a community nature area. The Parish Council will consider requesting match funding for the project from the Community Board, the next meeting is on 24th June.
- c. Inspections;
 - i. Inspection reports show no further action is required at this time. **Resolved;** To accept the new inspection rota.
 - ii. **Resolved;** Cllr de Niese will set-up reminder emails before April.

174. Street Lighting and Parish Council Assets

- a. To raise any issues requiring attention;
 - i. Cleaning and maintenance of assets; the last clean was carried out in 2019. **Resolved;** To request a quote for an outdoor clean.
 - ii. Park Road name sign has been damaged. This was reported online on 1st February and chased with TfB on 5th March. We await a response.
 - iii. Footpath opposite The Crown; there are reports that the footpath has turned into a stream due to blocked landowner ditches. **Resolved;** The Clerk will

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attempt to find the land owner, the Council approved the cost of a land registry search.

- iv. Street Sweeping; Cllr Watson stated that Green End in particular, needs sweeping. **Resolved;** Cllr Stanier offered to take this up with Street Scene on the Parish Council's behalf.

b. Outstanding issues;

- i. The MVAS contract has been renewed. There is a report that the sign isn't working despite the battery being charged. **Resolved;** Cllr Oakland will check the sign and report back.
- ii. **Confirmed;** Several repairs have taken place recently to Street Lights. The Parish Council would like to thank Robert Lane for confirming that all lights are working correctly at present.

175. Devolved Services; A cutting schedule is expected later this month to begin in April. It is anticipated that wet ground conditions may cause delays.

176. Website; No issues. Regularly testing of the contact form is taking place.

177. Neighbourhood Plan; Cllr Smedley gave a brief report including that the final draft is now ready for public consultation, which is on hold due to covid restrictions. It is hoped that the 6 week consultation will start in May. Consultation results must then be considered and the plan updated accordingly, a Consultation Statement must be prepared explaining how the feedback has been used and then Buckinghamshire Council will examine the plan before a referendum takes place. It is hoped to complete the process by the end of the year. **Resolved;** The Parish Council need end of year invoices urgently since unspent grant monies must be returned by 31st March. Cllr Smedley will check for invoices and forward to The Clerk.

178. Outside Bodies; Cllr Smedley attended the Community Board meeting. Minutes have been circulated and any queries should be directed to Cllr Smedley. Cllr Renshell stated that Community Boards are for members of the public as well as Councillors, wider attendance would be welcomed. Cllr Smedley asked that the Community Boards consider presentations from Planners and TfB as these lines of communication are missed from the LAF meetings. Cllr Renshell encouraged consideration of joining one or more of the sub groups for more detailed information; to be discussed.

179. Plans, Structures & Consultations;

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- a. Aylesbury Gardenway forwarded information on 26/1
- b. Parish Charter; the Council has sent a response but also noted AVALC have prepared an alternative 1 page charter.
- c. Local Plan Statement of Community Involvement and Brownfield call for sites
- d. Ox Cambs Arc Spatial Framework Policy; the Parish Council are lacking the technical expertise to make meaningful representation.
- e. Biodiversity Accounting Supplementary Planning Document
- f. Future of New Homes Bonus

180. Buckinghamshire Council Updates;

John Chilver gave an update including that Buckinghamshire Council have now withdrawn from the Ox Cambs Arc because they wish to retain control over housing numbers. Buckinghamshire Council's budget includes funding for a pledge that every single drain and gully in the area will be cleared. There is also increased money for footways/footpaths.

181. Post and Consultations;

The following communications have been logged;

- a. Various Covid-19 updates from Buckinghamshire Council
- b. 31/1 VALP Hearing Sessions, from Geoff Culverhouse
- c. 2/2 New Training Dates, from Bucksalc
- d. 3/2 Doorstep Campaigning guidance, from Bucksalc
- e. 9/2 New Website Access, from Bucksalc
- f. 9/2 RoRE Meeting Minutes from Geoff Culverhouse
- g. 10/2 Community Board Agenda from Bucks Council
- h. 11/2 Public Service Infrastructure and Permitted Development Consultation Response, from Bucks Council
- i. 11/2 TrafWeb Implementation Briefing, from S Renshell
- j. 12/2 Community Board Meeting information, from S Renshell
- k. 14/2 Unity Trust Bank confirmation of change submission
- l. 17/2 Election Information, from Bucks Council
- m. 17/2 NALC event Jackie Weaver, from Bucksalc
- n. 17/2 HS2 Road Safety Fund, from Bucks Council
- o. 18/2 Parish Liaison Notes & Slides, from Bucksalc

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- p. 18/2 BMKALC News January Letter, from Bucksalc
- q. 18/2, from Geoff Culverhouse
- r. 18/2 Winslow and District Policing Team Notice
- s. 19/2 HS2/EWR meetings notification
- t. 23/2 TfB Stakehold Event notification; Billy & Sue will attend and let us know.
- u. 24/2 BEAG Update
- v. 26/2 Voting by Proxy in the Elections notice, from bucksalc

182. Items for the Next Agenda; None

183. To confirm the date of the next meeting; 20th April 2020

The meeting closed at 21:23

Signed: _____

Date: _____

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Appendix A – Payments Ratified

Ref	Amount	Expenditure	VAT
88	£***.**	Clerks Pay January	£0.00
89	£81.00	Reimburse J Thorogood, NP Printing	£0.00
90	£58.34	Clerks Expenses January	£0.00
91	£135.66	E.on Electricity for January	£6.46
92	£112.66	E.on Maintenance Replacement Cells	£18.78
93	£344.98	Swarco Annual Contract	£57.50
94	£14.39	Zoom Reimbursement - V Firth	£2.40
95	£12.00	Aubergine #AUB8804	£2.00
96	£***.**	Clerks Pay February	£0.00
97	+ £1597.79	Reimbursed VAT	£0.00

Appendix B – Planning Update

21/00649/APP 44 Winsow Road - Ground and First Floor Extensions; Awaiting Decision

21/00421/APP 18 Green End - Porch, Garage Roof and Render; Awaiting Decision

20/04281/APP Barns Off Winslow Road- Sewage Treatment & Conversion; Awaiting Decision

20/04137/APP 36A Winslow Road - Extension, Awaiting Decision

20/02222/APP 20d Green End – Outbuilding to include viewing area and arena; Awaiting Decision

20/02071/APP Stately Stables – change of use to residential for traveller family; Awaiting Decision