

# Granborough Parish Council

Clerk to the Council Mrs Victoria Firth

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## All Councillors

You are hereby summoned to the Meeting of Granborough Parish Council to be held on Tuesday 25<sup>th</sup> May 2021, in The Village Hall, commencing at 7.30pm for the purpose of transacting the following business:

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## AGENDA

- 26. Election of the Chairman of the Council:**  
To appoint a Chairman and receive a Declaration of Acceptance of Office.
  - 27. Election of the Vice Chairman of the Council:**  
To appoint a Vice Chairman and receive a Declaration of Acceptance of Office.
  - 28. Declarations of Acceptance of Office:**  
To receive and Acceptance of Office from all other members.
  - 29. Co-option:**  
To decide on the co-option of a candidate and receive a Declaration of Acceptance of Office if appropriate.
  - 30. Register of Interests:** All Councillors will review/update their Register of Interests.
  - 31. Receive Apologies;** to accept apologies for absence.
  - 32. Declaration of interest in items on the agenda;**  
To declare any interest in Agenda Items
  - 33. To confirm the Minutes of the last meeting;** 26<sup>th</sup> April 2021
  - 34. Councillor Responsibilities;** to appoint/confirm members areas of responsibility
    - a. To create any new areas of responsibility including Glebe Land Working Party
    - b. Play Area Inspections
    - c. Rights of Way (Footpaths & Cycle Paths)
    - d. Village Hall Trustees
    - e. Neighbourhood Planning
    - f. MVAS responsibilities
    - g. Defibrillator Call Ahead
    - h. Nature Projects
  - 35. Outside Bodies;** to appoint members to attend the following;
    - a. Winslow and Villages Community Board
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- b. Community Boards Subgroups
- c. NBPPC Group
- d. Parish Liaison Group
- e. To propose membership of any new groups

**36. Review of the following documentation;**

- a. Standing Orders
- b. Financial Regulations
- c. Code of Conduct
- d. Policies including Data Protection and Retention, Privacy, Equality
- e. Complaints Procedure
- f. Risk Assessment

**37. Finance;**

- a. To agree the accounts for April 2021
- b. To ratify online payments made since the last meeting
- c. To agree and sign the annual governance statement
- d. To agree and sign the annual accounting statement
- e. To confirm the small grants scheme closes for applications on 12<sup>th</sup> June

**38. Planning;**

- a. To receive a status update from public access on planning book applications
- b. To discuss the change to the call-in procedure and agree a website update

**39. Councillors/Clerk;**

- a. To confirm election expense forms have been returned
- b. To confirm the Governments Call for Evidence on Remote Meetings has been completed.

**40. Buckinghamshire Council: Highways, Footpaths & Footways,**

- a. Issues raised since the last meeting; Footways on Marston Road
- b. To receive any updates on outstanding issues;
  - i. Flooding on Winslow Road
  - ii. Re-siting of the Village Hall Dog Bin
  - iii. Park Road name sign
  - iv. Cycle Path

**41. Play Area;** To raise any issues requiring attention.

**42. Glebe Land;**

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- a. To consider a report on the initial financial implications
- b. Decisions arising from the Glebe Land report.
- 43. Street Lighting and Parish Council Assets;**  
To receive a quote for asset maintenance
- 44. Devolved Services;**
  - a. To raise any matters for discussion
  - b. To confirm the cleaning exercise is now complete
- 45. Neighbourhood Plan;** To receive a brief update
- 46. Buckinghamshire Council Updates;** To receive any updates submitted
- 47. Post and Consultations, items of note only;**
  - a. BALC/NALC Various including Planning Policy, Community Boards Reflection, Electronic Communication Infrastructure, Remote Meetings, Chief Executive Bulletins
  - b. 24/4 Erta Zoom Meetings Invitations
  - c. 28/4 SLCC Remote Meetings
  - d. 04/05 Planning Environment Update from Buckinghamshire Council
  - e. 11/05 BALC new Councillor Training Courses
  - f. 12/05 Bucks Council – Change to the date of the Winslow & Villages Community Board meeting
  - g. 14/05 Bucks Council – Licensing Policy Survey, closing 6/6.
  - h. 14/05 Wild Aylesbury Competition, entries by 30/6, free talks starting 20/5
  - i. 18/05 Eonenergy – discontinuation of SOX lamps
- 48. Items for the Next Agenda;** To raise any items for the next meeting including RoSPA
- 49. To confirm the date of the next meeting;** 22<sup>nd</sup> June 2021  
Close of meeting

Signed: *Tors Firth* Clerk/RFO

Date: 18/05/21