

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 25th May 2021

Attendees: Cllr de Niese, Cllr Ellerton, Cllr Fenwick (from Item 31), Cllr Oakland (Chair)
Cllr Smedley, Cllr B Watson, Buckinghamshire Councillor Stanier,
Clerk Tors Firth and 0 member of the public

26. Election of the Chairman of the Council:

Resolved: Philip Oakland was appointed as Chairman and signed the Declaration.

27. Election of the Vice Chairman of the Council:

Resolved: Cllr David Smedley was appointed Vice Chairman and signed the Declaration.

28. Declarations of Acceptance of Office:

Resolved: Cllr Hugh Ellerton and Cllr Bob Watson and Cllr David de Niese signed Declarations.

29. Co-option:

Resolved: The Council voted to accept Nick Fenwick as a co-opted member of the Council. Cllr Fenwick signed the co-opted declaration and then joined the Councillors.

30. Register of Interests:

Resolved: All members confirmed their Register of Members Interests is up to date. Cllr Fenwick will complete a Register and return it to the Clerk in the next week.

31. Receive Apologies;

Buckinghamshire Councillor Chilver sent apologies.

32. Declaration of interest in items on the agenda; None.

33. Minutes;

Resolved: To accept the Minutes from the 26th April 2021 as a true record.

34. Councillor Responsibilities;

- a. ***Resolved;*** Cllr Ellerton, Cllr Oakland and Cllr Fenwick will make up the Glebe Land Working Party.
- b. ***Resolved;*** All Councillors will be responsible for Play Area Inspections.
Cllr de Niese will be responsible for Play Area projects.
- c. ***Resolved;*** Cllr Watson will be responsible for Rights of Way.
- d. ***Resolved;*** Village Hall Trustees remain Cllr Oakland and Cllr Smedley.
- e. ***Resolved;*** Neighbourhood Planning representatives are Cllr Oakland, Cllr Smedley, and Cllr Fenwick.
- f. ***Resolved;*** MVAS responsibilities remain with Cllr Oakland.

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

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- g. **Resolved;** Defibrillator Call Ahead remains with Cllr Oakland.
 - h. **Resolved;** Cllr Ellerton and Cllr Watson will be responsible for Nature Projects.
 - i. **Resolved;** Cllr de Niese will be responsible for the Website.
35. **Outside Bodies; To appoint representative to attend the following;**
- a. **Resolved;** Cllr Ellerton will attend the Winslow and Villages Community Board.
 - b. **Resolved;** Representation will be decided as required.
 - c. **Resolved;** Cllr Smedley will attend the NBPPC Group meetings.
 - d. **Resolved;** Cllr Smedley will attend the Parish Liaison Group meetings.
 - e. **Resolved;** No further groups or meetings will be attended at this time.
36. **Review the under-mentioned council documents;**
- Resolved;** To accept the following documents without amendments at this time. Contact details were updated on the Complaints Procedure.
- a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct
 - d. Policies including Data Protection and Retention, Cllr Briefing, Privacy and Equality
 - e. Complaints Procedure
 - f. Risk Assessment
37. **Finance;**
- a. **Resolved;** To accept the accounts for April 2021.
 - b. **Ratified;** Payments 4 to 16 inclusive were ratified, please see Appendix A.
 - c. **Resolved;** The annual governance statement was agreed and signed.
 - d. **Resolved;** The annual accounting statement was agreed and signed.
 - e. **Confirmed;** The small grants scheme remains open until 12th June 2021.
38. **Planning;**
- a. **Confirmed;** A status update on current planning applications was obtained from the planning portal, please see Appendix B.
 - b. **Resolved;** According to the Full Buckinghamshire Council minutes (Para 3.31), the Call-In process was amended. Cllr Chilver has been asked for help in verifying the change and confirming the new process.

Granborough Parish Council

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Held in the Village Hall on Tuesday 25th May 2021

39. Councillors/Clerk:

- a. **Confirmed:** All elected Councillors will return their forms to Cllr Smedley who will drop them into the Buckinghamshire Offices.
- b. **Confirmed:** The Clerk has completed the Governments call for evidence in favour of allowing Parish and Town Councils the option of online meetings when required.

40. Buckinghamshire Council: Highways, Footpaths & Footways

- a. **Issues raised since the last meeting;** There is a request for footways to be considered at the Marston Road end of the village. The Clerk will raise the request with TfB.
- b. **Updates on outstanding issues;**
 - i. Flooding on Winslow Road: Bruce Clarke volunteered to clear the outstanding ditches and flooding is no longer an issue and a message of thanks has been sent.
 - ii. Buckinghamshire Council confirm that the village hall dog bin will be re-sited by the 2nd week of June. Compensation has been offered since this process has taken so long.
 - iii. Buckinghamshire Council confirm that the name sign on Park Road will be replaced by the end of May.
 - iv. Cllr Ellerton has a meeting arranged with Clive Harris regarding the cycle path.

41. **Play Area;** Inspection Reports indicate no further action is required at this time, the RoSPA report will be discussed at the next meeting.

42. Glebe Land;

- a. **Resolved:** Following Cllr Smedley's report on the possibility of leasing the land, the Glebe Land Working Party will create a project plan and cost analysis, for consideration at a future meeting.
- b. **Resolved:** Cllr Ellerton will arrange the first meeting of the Working Party.

43. Street Lighting and Parish Council Assets

A quote has been received to cut back vegetation encroaching on the Bus Shelter on Winslow Road. **Resolved:** Cllr Ellerton will first speak to the landowner who is responsible for the hedge.

A quote was received for sanding down and painting the white gates at either end of the

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village. A decision will be taken at the next meeting, when a second quote has been received.

44. Devolved Services;

- a. No issues have been raised since the last meeting.
- b. Asset cleaning around the village is now complete.

45. Neighbourhood Plan; The Neighbourhood Plan grant has been approved for 2021/22. The pre-submission consultation is now open for the next six weeks, a couple of comments have been received already.

46. Buckinghamshire Council Updates;

Billy Stanier gave a brief update regarding the outcome of the local elections.

47. Post and Consultations;

The following communications have been logged;

- a. BALC/NALC Various including Planning Policy, Community Boards Reflection, Electronic Communication Infrastructure, Remote Meetings, Chief Executive Bulletins
- b. 24/4 Erta Zoom Meetings Invitations
- c. 28/4 SLCC Remote Meetings
- d. 04/05 Planning Environment Update from Buckinghamshire Council
- e. 11/05 BALC new Councillor Training Courses
- f. 12/05 Bucks Council – Change to the date of the Winslow & Villages Community Board meeting
- g. 14/05 Bucks Council – Licensing Policy Survey, closing 6/6.
- h. 14/05 Wild Aylesbury Competition, entries by 30/6, free talks starting 20/5
- i. 18/05 Eonenergy – discontinuation of SOX lamps

48. Items for the Next Agenda; Laptop Purchase, 2 stage identification, RoSPA report, Street Lights.

49. To confirm the date of the next meeting; 22nd June 2021

The meeting closed at 20:55

Signed: _____

Date: _____

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Appendix A – Payments Ratified

Ref	Amount	Expenditure	VAT
4	£11,500.00	First Precept Payment	£0.00
5	£144.00	SLCC Annua Membership	£0.00
6	£14.39	Zoom Membership (Reimburse V Firth)	£2.40
7	£***.**	Clerks Pay April 2021	£0.00
8	£**.**	Clerks Expenses #137	£0.00
9	£109.51	BALC Subs #2812	£0.00
10	£695.38	Came & Company Insurance #5353428	£0.00
11	£350.00	Garden Maintenance #2021141	£0.00
12	£844.78	RTM Village Grass Cut	£140.80
13	£70.00	St Catherine's Hospice (internal audit)	£0.00
14	£131.28	E.on Bill for April	£6.25
15	£14.39	V Firth Reimburse Zoom Invoice	£2.40
16	£107.40	RoSPA annual inspection #55207	£17.90

Appendix B – Planning Update

Ref	At	For	Status
21/00987/APP	9 Marston Road	Extend porch, doors, windows & balcony	Approved
21/01381/APP	Land Off Green End	Agricultural building	Awaiting decision
21/00976/APP	Land At Green End Farm Green End	Equestrian barns and arenas	Awaiting decision
21/00971/APP	Jersey Farm House	Rear extensions, extension to garage	Approved
21/00774/APP	Lower End House 21 Winslow Road	Construction of swimming pool	Approved
21/00685/APP	4 Green End	Garage, remove wall, build cross section	Approved
21/00649/APP	44 Winslow Road	Ground and first floor extensions	Approved
20/04281/APP	Barns At Land Off Winslow Road North Of Granborough	Business and residential conversion	Awaiting decision
20/02222/APP	20D Green End	Outbuilding to include equestrian arena viewing	Awaiting decision
20/02071/APP	Stately Stables Winslow Road	Residential permission for a traveller family	Awaiting decision