

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council
held in the Village Hall on Tuesday 5th April 2022

Attendees: Cllr Anderson, Cllr de Niese, Cllr Ellerton, Cllr Oakland (Chair), Cllr Watson,
Clerk Tors Firth, Buckinghamshire's Cllr Chilver and two members of the public

1. **Apologies;** Council accepted apologies from Cllr Smedley due to a personal commitment, Cllr Fenwick due to illness and from Buckinghamshire's Councillor Stanier.
2. **Open Forum for Parishioners;** Members of the public commented on The Road to Ruin event and the Stately Stables planning amendment.
3. **Interests:** Cllrs made no declarations of interest.
4. **Minutes;**
Resolved: To accept the Minutes from the 8th March 2022 as a true record.
5. **Finance;**
 - a. *Resolved:* To accept the accounts for March 2022.
 - b. *Ratified:* Payments 96 to 106 inclusive, please see Appendix A.
 - c. *Resolved:* To accept the year-end figures for 2022
 - d. *Resolved:* To accept the budget for 22/23 with no amendments
 - e. *Resolved:* To appoint Jennifer Groom as Internal Auditor at a fee of £80
 - f. *Resolved:* To add the Roll of Honour to the Fixed Assets register at a value of £500
 - g. *Resolved:* To award small grants as requested, to Crew and NM&G Primary School
6. **Planning;**
 - a. *Resolved;* To agree a response of "Object" to application 22/00810/COUE at Hogshaw Road for filming in connection with the proposed Road to Ruin Festival. For the Council's full response, please see the planning portal.

The council welcome the opportunity to take part in a meeting that Bucks Cllr Ian MacPerson will arrange between the applicant, police, environmental health and surrounding local councils.

Cllr Ellerton will forward wildlife concerns to Bucks Cllr Chilver for the attention of the Wildlife Officer/Defra.
 - b. *Resolved:* To agree a response of Object to amended application 20/0201/APP at Stately Stables. The wording of the application suggests that the touring caravan is for residential use. For the Council's full response, please see the planning portal.
 - c. *Confirmed;* Please see Appendix B for an update on current planning applications from the planning portal.
7. **Buckinghamshire Council Updates;** Cllr Chilver provided a brief update including that Sophia Comer is the new co-ordinator for the Winslow community board. The next meeting is

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6th July 22. Cllr Chilver will investigate the delay in fixing the broken drain in Green End and the cutting back of the grips at the bridge with our Local Area Technician.

8. Councillors/Clerk/Administration;

- a. **Resolved:** To agree the Clerks contractual progression to SCP 27. The Clerk will amend the standing order, two Councillors will need to authorise the change.
- b. **Resolved:** The next meeting includes the Annual Village Meeting which will start at 7pm, followed by the Annual Parish Council meeting, which will involve re-election of the Chairman and Vice Chairman, agreeing standard documentation, confirming representation at outside bodies and areas of responsibility within the Council. The Clerk will circulate the Members Interests forms for any updates prior to the meeting.

9. Buckinghamshire Council: Highways, Footpaths & Footways

- a. No issues reported.
- b. Updates on outstanding issues;
 - i. Flooding at the Bridge between Granborough and Winslow; clearance of the fallen trees in roadside ditches is the landowner's responsibility. Highways are due to re-cut the drainage grips on the bridge which should improve flooding.
 - ii. ref: 2255203 the blocked drain on Green End, no change.
 - iii. ROW refs; 210972197 and 210933015, no change.

10. Play Area;

- a. Inspection Reports indicate that the Council has no actions currently.
Resolved: To improve consistency Cllrs will not tick the inspection form if there is a known issue.
- b. **Confirmed:** The RoSPA annual inspection will take place in May.

11. Glebe Land Project;

- a. All parties have now signed the lease, Sidleys backdated it to 1st March 2022.
- b. A solicitor witnessed the declaration confirming that the Council understands it has no right of renewal.
- c. The lease now enters a rent free period until (offset against legal costs) until November 2025. However, the Council is now responsible for repairing fencing. The Clerk will ask Robert Kemp to quote.
- d. Excavation work will begin the week after Easter, after which installation of benches can take place.

12. Street Lighting and Parish Council Assets

- a. No issues requiring attention.
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- b. The Clerk reported street light No. 3 on Church Lane to E.on on 15th March
 - c. **Resolved:** The Council agreed to accept a 4 year fixed price contract with SSE which is from green energy and would provide stability in the currently volatile market.
 - d. Npower have now provided bills for January and February, the amounts vary, there is still no payment schedule.
13. **Devolved Services;** RTM have supplied the cutting schedule; the first cut is complete. Cllr Ellerton will enquire about the feasibility and cost of taking away cuttings.
14. **Website/Technology;**
- a. **Resolved;** Not to proceed with the Aubergine App
 - b. **Resolved;** Cllr de Niese resolved the Clerks issue with accessing the planning portal.
 - c. **Resolved;** To add the information provided from Simon Wilkinson regarding the Service men on the Roll of Honour, as a document to the website.
15. **Neighbourhood Plan;** The examiner has provided the clarification note, the Steering Group with the advice of the Consultant, have produced a response which the Clerk will return.
16. **Jubilee;**
- a. **Confirmed:** Cllr Ellerton arranged planting of the Green Canopy tree at the Village Hall. The plaque has been despatched.
 - b. **Confirmed:** The Parish Council is due to renew the Public Liability Insurance on 1st June 2022 and therefore has no proof of insurance for 5th June. The Parish Council has therefore signed a waiver as a short term solution but will ensure Public Liability insurance does not lapse. There is no decision yet from Highways, about the requested road closure.
17. **Outside Bodies;** Nothing to report.
18. **Plans, Structures and Consultations;** NALC consultation, the Council has no issues to raise.
19. **Items for the Next Agenda;** Members Interests.
20. **To confirm the date of the next meeting;** 24th May 2022 with a 7pm start
The meeting closed at 21:16

Signed: _____ Date: _____

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Appendix A – Payments Ratified

Ref	Amount	Expenditure	VAT
96	£120.00	Glebe Grass Cutting reimburse H Ellerton	£0.00
97	£139.50	Reimburse for QGC Plaque	£23.25
98	£239.59	Reimburse for QGC Tree	£41.60
99	£**.**	Clerks Expenses March	£0.00
100	£10.00	Reimburse adjustment for QGC Tree	£0.00
101	+ £113.00	QGC Donation from the Village Hall	£0.00
102	£738.00	Repayment of underspent grant for NP	£0.00
103	£***.**	Clerks Pay March	£0.00
104	£18.00	Bank Quarterly Service Charge	£0.00
105	£240.44	Npower Bill for January	£11.45
106	£206.94	Npower Bill for February	£9.85

Appendix B – Planning Update

Application	Where	Decision
22/00651/APP	15 Marston Road	Awaiting decision
21/04548/APP	31 Green End	Awaiting decision
21/04361/APP	The Grain Store Winslow Road	Awaiting decision
21/04067/APP	The Grain Store Winslow Road	Awaiting decision
21/03551/APP	Hogshaw Road Farm, Hogshaw Road	Awaiting decision
21/03092/APP	Green End Farm, Green End	Awaiting decision
21/03079/APP	46 Winslow Road	Awaiting decision
21/01381/APP	Land Off Green End	Awaiting decision
20/02071/APP	Stately Stables Winslow Road (Amended)	Awaiting decision
22/00651/APP	15 Marston Road	Awaiting decision