

Granborough Parish Council

Minutes of Granborough's Annual Parish Council Meeting
held in the Village Hall on Tuesday 24th May 2022

Attendees: Cllr Anderson, Cllr de Niese, Cllr Ellerton, Cllr Fenwick, Cllr Oakland (Chair)
Cllr Smedley, Cllr Watson, Clerk Tors Firth, Buckinghamshire's Cllr Stanier and
0 member of the public

29. Election of the chairman of the council:

Resolved: Philip Oakland was appointed Chairman and signed the Declaration.

30. Election of the Vice Chairman of the Council:

Resolved: Cllr David Smedley was appointed Vice Chairman and signed the Declaration.

31. Register of Interests:

Resolved: All members confirmed their Register of Members Interests are up to date.

32. Apologies; Cllr Fenwick sent apologies via the Chair, due to a work commitment.

33. Declaration of interest in items on the agenda;

Cllr de Niese declared an interest in item 39a as a neighbour of the applicant.

34. Minutes;

Resolved: To accept the planning meeting Minutes from 26th April 2022 as a true record.

35. Councillor Responsibilities;

a. **Resolved:** To create a Data Privacy working party, Cllr de Niese will take responsibility.

b. **Resolved:** All councillors remain responsible for play area inspections.

Cllr de Niese will remain responsible for projects and maintenance.

c. **Resolved:** Cllr Anderson & Cllr Watson will be responsible for rights of way.

d. **Resolved:** Cllrs Oakland and Smedley will remain as Village Hall trustees.

e. **Resolved:** Cllr Oakland and Smedley will remain neighbourhood planning representatives.

f. **Resolved:** Cllr Oakland will be responsible for the MVAS unit.

g. **Resolved:** Cllr Oakland will remain the defibrillator call ahead contact.

h. **Resolved:** Cllr Ellerton will lead the project with Cllr Anderson as a working party member.

i. **Resolved:** Cllr de Niese, Cllr Watson and Cllr Anderson are the technology working party.

36. Outside Bodies;

a. **Resolved:** Cllr Ellerton will attend Winslow and Villages Community Board meetings.

b. **Resolved:** Subgroups are yet to be formed; Cllr Ellerton will arrange representation where applicable. Buckinghamshire Cllr Stanier was asked to support an Environment sub-group.

c. **Resolved:** Cllr Fenwick will attend the Town and Parish Council Planning Forum

d. **Resolved:** Cllr Smedley will attend the NBPPC meetings

e. **Resolved:** Cllr Anderson will attend the Parish Liaison meetings

f. **Resolved:** no further outside bodies were proposed at this time.

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37. **Resolved:** To accept the following documents, the Clerk will update review dates;
- Standing Orders
 - Financial Regulations
 - Code of Conduct
 - Policies including Data Protection and Retention, Privacy, Equality, Vexatious Complainants
 - Complaints Procedure
 - Risk Assessment
38. **Finance;**
- Resolved:** To accept the accounts for April 2022.
 - Ratified:** Payments 01 to 11 inclusive were ratified, please see Appendix A.
 - Resolved:** The annual governance statement was agreed and signed.
 - Resolved:** The annual accounting statement was agreed and signed.
 - Resolved:** Fixed Assets have been restructured as requested and insurance amounts were agreed. The insurance quote will be accepted on a 3 year term.
39. **Planning:**
- Cllr de Niese left the room prior to discussion and returned for item 39b.
- Resolved;** To agree a response of no objections to application 22/01492/APP for an agricultural store at Lathwells Farm
 - Confirmed;** A status update on current planning applications was obtained from the planning portal, please see Appendix B. Bucks Cllr Stanier was asked to raise four applications at the next members planning meeting; Stately Stables, Long Acres Stables, The Grain Store and Green End Barn.
40. **Buckinghamshire Council Updates;** Bucks Cllr Stanier gave a report to the Village Meeting including a change in Chair and Vice Chair for the Winslow and Villages Community Boards.
41. **Buckinghamshire Council: Highways, Footpaths & Footways**
- The following new issues were raised;
 - Spikes on the verge on Green End; removed by the LAF
 - Spikes outside Holborn Cottages and a new road sign on Bennetts Hill which obscures the vision of anyone pulling onto the A413. To be raised with Swanborne Parish Council.
 - Speeding on Hogshaw Road; It is felt that the MVAS unit is in the right place and should not be moved at present.
 - To receive any updates on outstanding issues;

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- i. Flooding at the bridge on Winslow Road, Cllr Ellerton will investigate the possibility of having the branches removed from the roadside ditches.
- ii. ref: 2255203 a blocked drain on Green End, Buckinghamshire's Cllr Stanier was asked to bring this up at the next LAF meeting.
- iii. ROW refs; 210972197 and 210933015 have both been resolved.

42. Play Area;

- a. Inspection reports indicate no action is required at this time.
- b. The RoSPA report has been received, Cllr de Niese will investigate and prepare a plan to address issues where necessary, for consideration at the next meeting.

43. Glebe Land Project;

- a. Cllr Ellerton raised the need for a notice board and a litter or possibly a dog waste bin.
- b. **Resolved:** to accept the quote for £560 plus VAT for repairs to the fencing.
- c. **Resolved:** to accept the quote for £260 per bench, for fixing on concrete plinths.

44. Street Lighting and Parish Council Assets

- a. **Confirmed:** The electricity supplier was switched to SSE on 22nd April 2022.
- b. **Confirmed:** A Direct Debit mandate has been signed by two Councillors.
- c. **Confirmed:** Npower have yet to bill for 1st to 21st April 2022.

45. Devolved Services; A strip of grass from Scotland Yard to Green End was missed during the recent village cut, this has now been rectified. An inspection will be carried out after then next village cut to ensure quality.

46. Neighbourhood Plan;

- a. A brief update was provided by Cllr Oakland
- b. The examiners draft report was discussed, the Parish Council agreed to send a response raising a naming issue and a possible factual issue.

47. Items for the Next Agenda; RoSPA report

48. To confirm the date of the next meeting; 21st June 2022

The meeting closed at 21:15

Signed: _____ Date: _____

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Appendix A – Payments Ratified

Ref	Amount	Expenditure	VAT
1	+ £1,274.78	Devolved SVCS Payment from BC	£0.00
2	£240.44	Npower Bill for January	£11.45
3	£206.94	Npower Bill for February	£9.85
4	£214.78	Npower Bill for March	£10.23
5	+ £11,750.00	1 st Precent Payment from BC	£0.00
6	£135.36	Microsoft Subs, Reimburse to V Firth	£22.56
7	£98.87	BMKALC & NALC subscription	£0.00
8	£144.00	SLCC Subscription	£0.00
9	£***.**	Clerks Pay April Mrs V Firth	£0.00
10	£63.80	Mrs V Firth, Clerks Expenses April	£0.00
11	£108.00	RTM #3405	£18.00

Appendix B – Planning Update

Application	Where	Decision
22/01492/APP	Lathwells Farm	Awaiting decision
22/01260/APP	The Crown Public House	Awaiting decision
22/01386/AGN	Green End Farm, Green End	Refused
22/00651/APP	15 Marston Road	Refused
21/04548/APP	31 Green End	Awaiting decision
21/04361/APP	The Grain Store Winslow Road	Awaiting decision
21/04067/APP	The Grain Store Winslow Road	Awaiting decision
21/03551/APP	Hogshaw Road Farm, Hogshaw Road	Awaiting decision
21/03092/APP	Green End Farm, Green End	Awaiting decision
21/03079/APP	46 Winslow Road	Decided (Appeal)
21/01381/APP	Land Off Green End	Awaiting decision
20/02071/APP	Stately Stables Winslow Road (Amended)	Awaiting decision