

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council
held in the Village Hall on Tuesday 7th March 2023

Attendees: Cllr Anderson, Cllr de Niese, Cllr Ellerton, Cllr Fenwick, Cllr Oakland (Chair),
Cllr Smedley, Cllr Watson, Clerk Tors Firth, Buckinghamshire's Cllr Chilver
and 1 member of the public

178. Apologies; Buckinghamshire's Councillor Stanier sent apologies.

179. Open Forum for Parishioners; No items were raised by members of the public.

180. Interests: No declarations of interest were made.

181. Minutes;

Resolved: To accept the Minutes from the 17th January 2023 as a true record.

182. Finance;

a. **Resolved:** To accept the accounts for January and February 2023.

b. **Ratified:** Payments 72 to 82 inclusive were ratified, please see Appendix A.

c. **Resolved:** To appoint Brian Fludgate as internal auditor, charges of £50 were accepted, provisional audit date is set as 2nd May 2023 at the council's address.

d. **Resolved:** To open the small grant scheme for 2023-24 from 8th March to 7th April '23. The form was approved with minor amendments and will be made available for download from the website. Cllr Anderson will place a notification on the Facebook page.

183. Planning;

a. **Resolved;** To agree a response of no objections to application 23/00227/APP at 20D Green End, for retention of equestrian sand pen (Retrospective).

b. **Resolved;** To agree a response of no objections to application 23/00214/APP at 20D Green End, for retention of BBQ Hut and proposed shepherd's hut.

c. **Confirmed;** A status update on current planning applications was obtained from the planning portal, please see Appendix B.

d. **Confirmed;** planning appeal 22/00163/NONDET for the removal of existing structures and the erection of a single storey workshop and reception building and ancillary works, has been allowed.

e. Planning Actions **Resolved;** To send the proposed comment to the inspector, for appeal 23/00008/ENFNOT.

184. Buckinghamshire Council Updates; Cllr Chilvers informed the meeting that Buckinghamshire Council's focus has been passing the budget for 23/24. A council tax increase of 4.99% has been agreed, Council tax bills will go out next week. Attention was also drawn to the Customer Partnership Panel, which is open to any residents, to help improve the way in which Buckinghamshire Council communicates.

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185. Councillors/Clerk/Administration;

- a. **Resolved:** To set aside £500 from the small grants budget of £2500, specifically for funding coronation events in the village.
- b. **Confirmed:** The clerk has purchased a copy of the latest Clerks Manual for £52.30 in accordance with Financial Regulations 4.1 after consulting with the Chairman.
- c. **Confirmed:** The clerk has restocked printer ink costing £54.97 in accordance with Financial Regulations 4.1, a reimbursement request will be raised.

186. Buckinghamshire Council: Highways, Footpaths & Footways

- a. No new issues have been raised.
- b. Updates on outstanding issues;
 - i. Empty Salt Bins; Cllr Chilvers will raise the matter with our LAT
 - ii. ROW issue 220795649; Cllr Ellerton will remind the land owner
 - iii. Village Walk Around; Cllr Chilvers will ask our LAT for a new date.

187. Play Area;

- a. Inspection Reports indicate that no further action is required at this time.
- b. Cllr Oakland has removed the lower branch of the field maple as discussed.

188. Glebe Land Project;

- a. The following new issues were raised;
 - i. It is proposed that the meadow is referred to as Coronation Meadow in future.
 - ii. **Resolved:** To spend £260 on plugs and pots at Lindengate, from the rewinding budget.
 - iii. **Resolved:** To spend £1000 from next year's budget on 8 pre-planted coir rolls for ponds. Further pond plants will be required, and nectaring bushes, it is proposed to ask the village for plant donations.
- b. Existing issues;
 - i. Installation of the pond liner is now complete
 - ii. Installation of the noticeboard, Robert Kemp has been asked to quote. A pre-approved sum has been agreed, to be paid before the end of March '23.
 - iii. Bramble root; Robert Kemp has been asked to quote to remove the root. A pre-approved sum has been agreed, to be paid before the end of March '23.

189. Street Lighting and Parish Council Assets

- a. No new issues were raised
- b. The following updates were received;
 - i. Defibrillator Pads have been replaced along with a spare pair

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- ii. Swarco have confirmed the contract but have still made no charge. The clerk has spoken to accounts to chase this through before the end of March '23.
- iii. Utility Aid of £37.02 has now been refunded.

190. Devolved Services;

- a. **Resolved:** To accept the price increase of 10% from RTM
- b. **Resolved:** To accept the adjusted contract from Buckinghamshire Council.

191. Website/Technology;

- a. **Resolved:** To allow the automatic renewal of the office 365 contract on 17th of this month. The contract will be upgraded as appropriate, in the new financial year.
- b. **Confirmed:** The clerk reminded councillors that the domain name with 123-reg will need renewing in December 2023. Automatic renewal is active on the clerk's credit card.

192. Outside Bodies;

David Smedley attended the Winslow and Villages Community Board meeting and a Zoom training event about how to respond to planning applications.

193. Plans, Structures and Consultations;

Resolved: Cllr Fenwick will create a response to the Buckinghamshire plan infrastructure baseline.

194. Items for the Next Agenda; Small Grant decisions, Fixed Assets, Coronation.

195. To confirm the date of the next meeting; 18th April 2023

The meeting closed at 20:40

Signed: _____ Date: _____

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Appendix A – Payments Ratified

Ref	Amount	Expenditure	VAT
72	£216.86	SSE Street Lighting for December	£10.31
73	£52.30	SLCC for the Clerks Manual	£0.80
74	£***.**	Clerks pay January	£0.00
75	£56.65	Clerks expenses January	£0.00
76	+ £2295.03	HMRC Refund	£0.00
77	£35.00	ICO annual renewal	£0.00
78	£402.78	Dog Waste Services	£67.13
79	£191.73	SSE Street Lighting for January	£9.11
80	£45.00	BMKALC Training	£0.00
81	£***.**	Clerks Pay February	£0.00
82	£31.00	Clerks Expenses	£0.00

Appendix B – Planning Update

Application	Where	Decision
23/00227/APP	Land behind 20D Green End	Awaiting Decision
23/00214/APP	20D Green End	Awaiting Decision
23/00099/CPE	Ley Farm, Granborough	Awaiting Decision
22/04178/APP	46 Winslow Road	Approved
22/03030/APP	The Old Byre, Green End	Awaiting Decision
22/01260/APP	The Crown Public House	Awaiting decision
21/04067/APP	The Grain Store Winslow Road	Awaiting decision