

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council
held in the Village Hall on Tuesday 20th June 2023

Attendees: Cllr Anderson, Cllr de Niese (item 46 onwards), Cllr Ellerton, Cllr Fenwick (Chair), Cllr Oakland, Cllr Smedley, Cllr Watson, Clerk Tors Firth, Buckinghamshire's Cllr Stanier and 0 member of the public

41. Apologies; Buckinghamshire's Cllr Chilver sent apologies

42. Open Forum for Parishioners; No items were raised by members of the public.

43. Interests: No declarations of interest were made.

44. Minutes;

Resolved: To accept the Minutes from the 23rd May 2023 as a true record.

45. Finance;

a. **Resolved:** To accept the accounts for May 2023.

b. **Ratified:** Payments 21 to 26 inclusive were ratified, please see Appendix A.
Cllrs Oakland and Fenwick verified and signed all invoices over £200.

c. **Confirmed:** Brian Fludgate has agreed to attend the next meeting to give an overview of the internal audit and to make recommendations.

46. Planning;

a. **Confirmed:** A status update on current planning applications was obtained from the planning portal, please see Appendix B.

b. Planning Actions including enforcement issues; None.

47. Buckinghamshire Council Updates;

Cllr Stanier gave a brief update including that Buckinghamshire's Cllr Gomm has taken over as Chairman of the Winslow and Villages Community Boards meetings.

There is a focus on potholes, a new machine that can fill 700 potholes a week is being used.

48. Buckinghamshire Council: Highways, Footpaths & Footways

a. The following new issues have been raised; None

b. Updates on outstanding issues;

i. Recycling and broken glass; the issue has been resolved

ii. Verge cutting around the bridge; The item was raised on Fixmystreet and closed because a grass cutting schedule is being used. **Resolved:** Cllr Oakland will raise the issue with Matt Whincup on the walkaround this Thursday

iii. Village walkaround list for discussion; verges (obstruction, damage, and objects), pavements (Winslow Road, Denham View, and the Village Hall for accessibility), adequate lighting on Winslow Road near the new houses,

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overuse and speeding on Green End, the empty salt bin on Green End, kerb stones outside 21 Winslow Road, and the Bridge (overgrown verges and bollards).

49. Play Area;

a. New issues;

- i. Cllr Smedley queried the issue reporting process. **Resolved:** Cllr de Niese will implement a flag system for issues. Items will stay flagged for the agenda, until they are resolved.
- ii. The key for the bin has become detached. **Resolved:** Cllr de Niese will reattach the key using some garden wire.

b. Updates; **Confirmed:** Robert Kemp has replaced the play area gates as requested.

50. Coronation Meadow Project;

a. Updates;

- i. Coir rolls are due to be delivered tomorrow.
- ii. Rules for the noticeboard; Cllr Ellerton has drafted a notice, **Resolved:** amendments were suggested, Cllr Ellerton will forward the notice to the Clerk who will create a poster.
- iii. Landscaping quotes; **Resolved:** Cllr Ellerton will meet with Simon Brown of Blades Turf Care to discuss wild flowers for the meadow. The Clerk will ask Robert Kemp to quote for a picket fence around the pond.

b. New Actions;

- i. **Resolved:** To pay approximately £18 per time to have the ponds topped up. It is estimated that 3 top-ups will be required.
- ii. **Resolved:** The Parish Council will reimburse Cllr Ellerton the cost of a hose to facilitate the top-ups. A budget of £35 was agreed.

51. Street Lighting and Parish Council Assets

a. New issues requiring attention;

- i. Light No. 3 on Green End was reported to Eon on 8th June.
- ii. The battery in the defibrillator is only showing 2 bars.

Resolved: The Clerk will contact Welmedical for advice.

b. Existing issues; The MVAS sign has been tested and found to be charged and working correctly. SWARCO had a service booked in for August but have agreed to bring it forward to this month, to check the efficiency of the batteries sooner.

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- 52. Devolved Services;** RTM are caught up to schedule and have bought forward the next village cut to tidy up before the Charter Fayre.

Resolved: The Clerk will arrange a meeting between RTM and Cllr Oakland to review maps and confirm expectations.

- 53. Website/Technology;**

a. There are no issues requiring attention.

b. Office 365 update; **Resolved:** Cllr de Niese will action this prior to the next meeting.

- 54. Outside Bodies;**

Cllr Ellerton attended the Community Board Environment Action Group.

Confirmed: Requests for grants (possibly towards rewinding verges) need to be submitted as soon as possible, to ensure availability of funding.

- 55. Plans, Structures and Consultations;**

a. Statera Village Hall meeting will go ahead tomorrow, social media chatter indicates that some villagers did not receive a flyer. **Resolved:** The Clerk will request a copy of the distribution list used. It was confirmed that Councillors will attend the village hall event tomorrow.

b. **Resolved:** The council considered the Town and Parish Council Survey, tick boxes were completed but indepth comments were assigned and will be collated by the Clerk, who will complete the survey online.

- 56. Items for the Next Agenda;** The new Unity Bank platform, The RoSPA report, Wild Flower Verges, Payment options, resilience planning and the internal audit talk.

- 57. To confirm the date of the next meeting;** 18th July 2023

(Cllr Smedley, Cllr de Niese and Cllr Fenwick have given apologies).

The meeting closed at 21:16

Signed: _____ Date: _____

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Appendix A – Payments Ratified

Note: Invoices over £200 are checked and signed by two councillors.

Ref	Amount	Expenditure	VAT
21	£325.37	Charter Fayre, Coronation Reimburse	£0.00
22	£***.**	Clerks Pay May	£0.00
23	£662.64	RTM Landscaping	£110.44
24	£34.55	Clerks Expenses May	£0.00
25	£1,271.52	Habitat Aid – Coir Rolls for pond	£211.92
26	£189.16	SSE electricity May	£9.00

Invoices 9, 10, 16, 17, 18, 19, 20, 21, 23 & 25 for over £200 were verified and signed by Cllrs Fenwick and Oakland.

Appendix B – Planning Update

Application	Where	Decision
23/00214/APP	20D Green End	Awaiting Decision
22/03030/APP	The Old Byre, Green End	Approved
22/01260/APP	The Crown Public House	Awaiting Decision