

# Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council  
held in the Village Hall on Tuesday 17<sup>th</sup> October 2023

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**Attendees:** Cllr Anderson, Cllr de Niese, Cllr Ellerton, Cllr Fenwick (Chair), Cllr Oakland, Cllr Smedley, Cllr Watson, Clerk Tors Firth, Buckinghamshire's Cllr Chilver and 0 member of the public.

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**90. Apologies;** None.

**91. Open Forum for Parishioners;** No items were raised by members of the public.

**92. Interests:** No declarations of interest were made.

**93. Minutes;**

**Resolved:** To accept the Minutes from the 12<sup>th</sup> September 2023 as a true record.

**94. Bess Proposal;**

**a.** Working party update:

A questionnaire is being created to understand the views of residents.

Statera has agreed to provide a vehicle for 20 people from the village to visit the Wiltshire site.

Statera has agreed to another public meeting at 9am on 11<sup>th</sup> November to enable residents to ask further questions. The plan is to request a local site visit for Councillors and the working party at 12pm on the same day.

Statera intend to submit the application mid-November.

**b. Resolved:** The Parish Council will plan to discuss the application at the December meeting, starting early to allow for residents' input.

Cllr Fenwick will create a poster advertising the 11<sup>th</sup> November meeting.

Cllr Smedley will print and laminate copies for all noticeboards. The Clerk will put the poster on the website and post it on the NM&G Facebook page.

Cllr Smedley will take up the NBPPC's offer to hold a meeting for surrounding parish councils affected by the cumulative effects of Statera, Rosefield and Tuckey's Farm, once the application is received.

**95. Finance;**

**a. Resolved:** To accept the accounts for September 2023.

**b. Ratified:** Payments 52 to 61 inclusive were ratified, please see Appendix A.

**c.** The clerk provided a year to date spending report and forecast.

**Resolved:** To move £1,500 from Donations to Play Area Maintenance. To move £70 from Councillor Costs to Clerk. To move £1,000 from Bench to General Maintenance to replace the closed noticeboard.

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- d. **Ratified:** Cllr Smedley paid £45 for the Remembrance Day wreath and donation.

Cllr Fenwick will attend the service and lay the wreath on behalf of the Parish Council.

- e. **Resolved:** The signatories form unfortunately expired and will need completing again.

## 96. Planning:

- a. **Confirmed:** A status update on current planning applications was obtained from the planning portal, please see Appendix B.

- b. Planning Actions including enforcement issues;

It has been noted that Buckinghamshire Council are no longer planning to defend the requirement to use the site in the Stately Stable appeal.

**Resolved:** Cllr Chilver will investigate, Cllr Fenwick will write directly to the planners.

- c. **Confirmed:** receipt of the latest planning surgery dates was confirmed, until the BESS application is received, the Council has no need of a planning surgery appointment.

97. **Resilience Planning: Resolved:** To form a working party of Cllr De Niese, Cllr Watson and Cllr Ellerton to put together a proposal for a low key plan in the next six months.

98. **Buckinghamshire Council Updates;** Cllr Chilver gave a brief update including that next year's budget is the current focus with a deficit of £9m to make up. Reserves are healthy but service cuts will be required.

Cllr Chilver will ask our LAT for an update on the failed road outside the church and the empty grit bin on Green End.

## 99. Councillors/Clerk/Administration;

The clerk provided a written statement about delegation, and the use of it in enforcement reporting. The planning enforcement team will not share a copy of their reporting form since it is now in interactive format. **Resolved:** In future cases, a discussion will take place between the chair/vice chair and clerk, then contact will be initiated with Cllr Chilver and the enforcement team, the form will not be used.

## 100. Buckinghamshire Council: Highways, Footpaths & Footways

- a. The following new issues have been raised; None.

- b. Updates on outstanding issues;

i. Empty salt bin on Green End, **Resolved:** the clerk will chase the LAT.

ii. Resurfacing outside the church, **Resolved:** the clerk will chase the LAT.

## 101. Play Area;

- a. New issues

i. Toddler Swing seat twisted, Cllrs Oakland and Smedley have resolved the issue.

Inspection Reports indicate that no further action is required currently.

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- b. Updates on existing issues
  - i. Brambles on the lower fence have been removed.
  - ii. Basketball net to be removed - ongoing.
  - iii. A chain for the bin key has been installed.
  - iv. Cable ties above the swings to deter birds, Cllr Fenwick – ongoing.
  - v. Cllr Oakland has pruned the damaged branch on the field maple.
  - vi. The zip wire platform leg will be monitored.
  - vii. Fencing posts – Cllr Oakland has asked Robert Kemp to assess the situation.
- c. RoSPA Recommendations report; **Resolved:** To accept the report from Cllr de Niese.

## 102. Coronation Meadow Project;

- a. Updates were provided as follows;
  - i. The grass has been cut back, phosphate has been added, seeds will be planted before the next meeting, wildflowers should bloom next year.
  - ii. The clerk has submitted the required paperwork to release the Winslow and Villages Community Boards grant, payment is awaited.
  - iii. Cllr de Niese has added meadow checks to weekly inspections.
  - iv. Bruce Clark will fit the pond liner for the lower pond this November.
  - v. The request for donations of oxygenating plants for the ponds was unsuccessful, Cllr Oakland will try again next year.
  - vi. RTM have quoted £25 + VAT per cut to regularly cut and drop the meadow paths. **Ratified:** The clerk authorised a cut for this week under delegated authority.  
**Resolved:** To ask RTM to cut the meadow path monthly next year.
  - vii. To working party will provide a three year plan with costings, for the budget setting meeting next month.
- b. New actions required;
  - i. **Resolved:** To spend £60 on 5 Buckthorne saplings from Lindengate.

## 103. Street Lighting and Parish Council Assets

- a. New issues requiring attention;
  - i. Street Light 3 in Bates Close was reported to Eon on 10<sup>th</sup> October.
  - ii. Street Light 1 on Church Lane was reported to Eon on 10<sup>th</sup> October.
  - iii. The closed noticeboard by the village hall needs replacing, Cllr Smedley and Cllr Oakland will source a suitable replacement, a budget of £1000 maximum was agreed.

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**b.** Updates on outstanding issues

- i. **Confirmed:** Eon have fitted a street light reflector to the light on Green End.

**104. Devolved Services;**

**Confirmed:** The new contract from Buckinghamshire Council is awaited, the clerk has submitted a request to include the verges by the new houses on Winslow Road and the green in Sovereign Close on the official grass cutting maps, and formally remove the area beyond the 60mph sign, on Marston Road.

**105. Website/Technology;**

**a.** The following new issues were discussed;

- i. The possibility of setting up a facebook page for publicising road closures.

**Resolved:** Not to use Facebook as a method of communication. To ask if North Marston's clerk will add the occasional road works item under her clerk profile.

Cllr de Niese will bring a proposal for Twitter usage, to the next meeting.

- ii. **Confirmed:** Quarterly compliance reporting for the website will be free going forwards.

**b.** The following updates were given;

- i. Cllr Watson has created a guidance document for website publications with suggestions for amending the menu system. **Resolved:** Cllr Watson and the clerk will liaise to create a new menu structure proposal.

- ii. Cllr de Niese has set up Granborough.org email addresses as requested.

**Resolved:** All Councillors are requested to migrate by 1<sup>st</sup> November.

- iii. Cllr de Niese circulated a document giving guidance on correct retention of emails and documents, for Councillors.

**106. Outside Bodies;**

**a.** The clerk will now add outside meetings to the Parish Council outlook email calendar.

Upcoming meetings;

- i. Bucks Council Planning Forum 30<sup>th</sup> October (cancelled).  
ii. BMKCAL annual meeting 1<sup>st</sup> November.  
iii. The Parish Liaison Meeting, the date was queried, the clerk investigate.

**b.** The following meetings took place;

- i. NBPPC Meeting 27/9, Cllr Smedley gave a brief update.  
ii. Rosefield Solar Farm open event at Calvert Village Hall. This application will cover 2,100 acres between Claydon House and Calvert and will have an

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immense impact on the Claydon's. The battery storage part is to be situated by the substation near Granborough, though there are no specifics as to where.

**Resolved:** A questionnaire has been issued; Cllr Smedley will draft a response before 10<sup>th</sup> November deadline.

- iii. Clerks Forum 09/10, the clerk was unable to attend on this occasion, the next meeting is in January.

## **107. Plans, Structures and Consultations;**

- a. Buckinghamshire Council Spending Priorities Survey, no response will be made.
- b. BALC survey completed by Cllr Fenwick, completed.
- c. Response to Cllr Peter Cooper regarding 20mph limits, completed.
- d. Permitted development rights and Local plans, completed.

## **108. Items for the Next Agenda;** Budget Setting

## **109. To confirm the date of the next meeting;** 14th November 2023

The meeting closed at 21:33

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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## **Appendix A – Payments Ratified**

Note: Invoices over £200 highlighted in yellow, were checked and signed by  
Cllr Oakland and Cllr Fenwick.

Ref	Amount	Expenditure	VAT
52	+£11,815	Bucks Council Precept Payment 2	£0.00
53	£194.83	SSE Electricity August	£9.27
54	£5.00	Smarty Reimbursement September	£0.00
55	£84.00	RTM Play Area Brambles Removal	£14.00
56	£110.00	Granborough Village Hall Hire	£0.00
57	£***.**	Clerks Pay September	£0.00
58	£18.00	Bank Charges	£0.00
59	£480.00	Reimburse H Ellerton for seed purchase	£80.00
60	£30.00	E.on Maintenance (Reflector)	£5.00
61	£550.44	RTM Grass Cutting	£91.74

## **Appendix B – Planning Update**

Application	Where	Decision
23/02339/COUAR	Land Off Winslow Road	Approved
23/02239/CPE	Adjacent to 4 Winslow Road	Approved
23/00214/APP	20D Green End	Awaiting Decision
22/01260/APP	The Crown Public House	Awaiting Decision

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